

Society for Family Health

Invitation for Pre-Qualification to Implement Communication Programme

Society for Family Health Nigeria is one of Nigeria's foremost nongovernmental Organisations. SFH supports the Nigerian governments' public health interventions in three key areas: HIV & AIDS prevention, family planning and maternal & child health (including malaria and diarrhoea control), and uses mass media and inter-personal communication (IPC) to promote healthier lifestyles.

SFH invites reputable and competent communication agencies to apply for pre-qualification to be selected to implement behaviour change communication using radio drama.

Objectives of Services

The selected agency would be expected to develop and produce 26 episodes of 15-minute drama in four languages – Hausa, Igbo, Pidgin and Yoruba using the existing SFH radio dramas: “One Thing at a Time”, “Garin Muna Fata”. Odenjinji” and “Abule Oloke Merin”.

Scope of Work

The new episodes will promote messages on key family practices including:

1. Malaria prevention, diagnosis and treatment: including, the use of long lasting insecticidal nets (LLINs). artemisinin – based combination therapy (ACTs), the importance of getting tested for malaria, receiving intermittent preventive treatment at antenatal clinics when pregnant;
2. Diarrhoea prevention and treatment: including hand washing, treatment of water, exclusive breast feeding and the use of ORS and Zinc in diarrhoea treatment.
3. Child spacing.

Pre-qualification requirements:

To be eligible for consideration, interested companies must submit tender documentation that includes the following:

1. **Profile of the organisation including**
2. a copy of evidence of Company registration with the Corporate Affairs Commission.

b. physical address of organisation,

1. key contacts (website, email, and telephone)

B. Evidence of financial management systems including a copy of Company

Current Three-year Tax clearance certificate (i.e. for 2010, 2011, 2012).

C. A profile of management staff of the company with their qualifications and relevant working experience including technical staff.

1. Clients' references for work which have been performed within the last twelve-month period.

2. Evidence of capacity to implement behaviour change communication using radio drama.

Please Note:

- At this stage, a 'yes' or 'no' qualifier will be used to rate all the points above, and only companies with a 'yes' response against all the points above will be considered.
- All costs incurred by bidders as a result of this process and any subsequent requests for information shall be borne by the bidding companies.
- Only companies that satisfy the pre-qualification requirements will be contacted with requests for proposal (RFP) and request for quotes (RFQ)

Submission of Application/Closing Date

The code PRQC/RD/2014 should be boldly written on the top right corner of the Pre-qualification submission envelope. This sealed envelope containing two hard copies of the submission should be forwarded to the address below and received **on or before 5.00pm, Thursday, July 24th, 2014**.

Head, Procurement

Society for Family Health

8, Port Harcourt Crescent

Area 11, Garki, Abuja